

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 17 August 2022 at 7:00pm
at Town Office

Present:	Mayor:	Valerie Orb
	Councillors:	Dennis Smotra, Georgina Kallichuk, Chris Hill, Darcy Szigli, Jordan German, Cory Hart
	Administrator:	Silvia Virgilio
	Foreman:	Mike Pearce
	Delegate	Alvin Nameth, Paige Boha

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:52pm

2022-188

2. **ADOPT AGENDA**

Councillor Kallichuk
Councillor German

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION**

3.1 *Paige Boha arrived at 6:58pm, and spoke second, discussion included:*

- Drainage issue and sewer reimbursement for 211 Donald Road, Cupar
- Fix the slope in the back alley? Build up the yard?

Councillor Hart and Councillor Hill to measure alley to determine how much to build the back alley.

Foreman to provide resident with chemical to assist with sewer blockage.

Paige Boha left the meeting at 7:33pm

3.2 *Alvin Nameth arrived at 6:57pm, and spoke first, discussion included:*

- Asked for the Protocol for hiring contractors and went through the Dutch Elm disease process to cut as the cutting had not been completed correctly.
- Mayor Val apologized and took responsibility for the work being done without tender, as the initial request was to only cut down three (3) trees. A tender will be advertised for the remaining work for the Town of Cupar.

Alvin Nameth left the meeting at 7:13pm

2022-189

4. **MINUTES**

Councillor Szigli
Councillor German

Approve AMENDED Regular Meeting Minutes dated 20 July 2022

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** - None

7. **PUBLIC HEARING** - None

8. **COMMUNICATIONS** – None

9. **REPORTS**

2022-190

9.1 **Foreman Report**

Councillor Kallichuk
Councillor Hill

THAT Foreman's verbal Report as at 17 August 2022 be accepted as PRESENTED.

CARRIED

Initial 

Initial 

2022-191 **9.2 Administrator Report**
 Councillor Kallichuk
 Councillor Hill

THAT Administrator’s verbal Report as at 17 August 2022 be accepted as PRESENTED.

CARRIED

2022-192 **9.3 Committee Reports**
 Councillor Kallichuk
 Councillor Hill

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 Personnel Committee
- 9.3.7 Rink
- 9.3.8 Shalom
- 9.3.9 Streets
- 9.3.10 Water & Sewer
- 9.3.11 Ball Diamonds
- 9.3.12 Museum

THAT Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

2022-193 **10.1 Financial Statement**
 Councillor Kallichuk
 Councillor Hart

THAT Statement of Financial Activities for period ending 31 July 2022 and Bank Reconciliation for Main Operating Account, Reserve Account and USD account completed for period ending 31 July 2022 be accepted as PRESENTED.

CARRIED

2022-194 **10.2 Approval of Accounts Payable**
 Councillor Kallichuk
 Councillor Hart

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$11,647.65 from 03Jul22 to 16Jul22
2. Payroll Journal for \$10,867.04 from 17Jul22 to 30Jul22
3. Batches;

2022-00064	\$971.12	2022-00066	\$4,348.05	2022-00067	\$33,516.67
2022-00070	\$384.62	2022-00071	\$54,651.92		

CARRIED

11. MAYOR AND COUNCILLORS’ FORUM – None

12. UNFINISHED BUSINESS

2022-195 **12.1 211 DONALD ROAD – SEWER REIMBURSEMENT**
 Councillor German
 Councillor Kallichuk

THAT the Town of Cupar re-imburse the amount of \$75.00 for sewer work completed at 211 Donald Road, Cupar to Brett Boha.

CARRIED

Initial 

Initial 

13. BYLAWS, POLICIES AND AGREEMENTS

13.1 Bylaw 07-2022 A Bylaw of the Town of Cupar to Register, Licence, Regulate and Restrain Dogs and Cats

2022-196 Councillor Smotra
Councillor Hill

Second Reading

THAT Bylaw 07-2022 A Bylaw of the Town of Cupar to Register, Licence, Regulate and Restrain Dogs and Cats be given SECOND READING.

CARRIED

2022-197 Councillor German
Councillor Hart

Third Reading

THAT Bylaw 07-2022 A Bylaw of the Town of Cupar to Register, Licence, Regulate and Restrain Dogs and Cats be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

13.2 Bylaw 08-2022 A Bylaw of the Town of Cupar to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Touchwood No. 248

2022-198 Councillor Szigli
Councillor Kallichuk

First Reading

THAT Bylaw 08-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Touchwood No. 248 be given FIRST READING.

CARRIED

2022-199 Councillor Smotra
Councillor Hill

Second Reading

THAT Bylaw 08-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Touchwood No. 248 be given SECOND READING.

CARRIED

2022-200 Councillor German
Councillor Kallichuk

Third Reading

THAT Bylaw 08-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Touchwood No. 248 be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

Initial 

Initial 

13.3 Bylaw 09-2022 A Bylaw of the Town of Cupar to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Cupar No. 218

2022-201 Councillor Hart
Councillor Hill

First Reading

THAT Bylaw 09-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Cupar No. 218 be given FIRST READING.

CARRIED

2022-202 Councillor Szigli
Councillor Kallichuk

Second Reading

THAT Bylaw 09-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Cupar No. 218 be given SECOND READING.

CARRIED

2022-203 Councillor Kallichuk
Councillor Smotra

Third Reading

THAT Bylaw 09-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Cupar No. 218 be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

13.4 Bylaw 10-2022 A Bylaw of the Town of Cupar to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of North Qu'Appelle No. 187

2022-204 Councillor Hart
Councillor Kallichuk

First Reading

THAT Bylaw 10-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of North Qu'Appelle No. 187 be given FIRST READING.

CARRIED

2022-205 Councillor German
Councillor Smotra

Second Reading

THAT Bylaw 10-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of North Qu'Appelle No. 187 be given SECOND READING.

CARRIED

2022-206 Councillor Hill
Councillor Szigli

Third Reading

THAT Bylaw 10-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of North Qu'Appelle No. 187 be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

Initial 

Initial 

13.5 Bylaw 11-2022 A Bylaw of the Town of Cupar to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Lipton No. 217

2022-207 Councillor Smotra
Councillor Kallichuk

First Reading

THAT Bylaw 11-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Lipton No. 217 be given FIRST READING.

CARRIED

2022-208 Councillor German
Councillor Szigli

Second Reading

THAT Bylaw 11-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Lipton No. 217 be given SECOND READING.

CARRIED

2022-209 Councillor Hill
Councillor German

Third Reading

THAT Bylaw 11-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Lipton No. 217 be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

13.6 Bylaw 12-2022 A Bylaw of the Town of Cupar to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Kellross No. 247

2022-210 Councillor Hart
Councillor Szigli

First Reading

THAT Bylaw 12-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Kellross No. 247 be given FIRST READING.

CARRIED

2022-211 Councillor Kallichuk
Councillor Smotra

Second Reading

THAT Bylaw 12-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Kellross No. 247 be given SECOND READING.

CARRIED

2022-212 Councillor Hill
Councillor German

Third Reading

THAT Bylaw 12-2022 A Bylaw to Provide for Entering into an Agreement to Provide Fire Protection Services to the Rural Municipality of Kellross No. 247 be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

14.1 TRAVIS KEISIG, MLA

Nominations for the Queen Elizabeth II Platinum Jubilee Medal

14.2 COALITION FOR GUN CONTROL

THAT the correspondence having been reviewed by FILED.

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15. NEW BUSINESS

2022-213

15.1 SK LOTTERIES GRANT – CG:20:268 (PAID IN 2021)

Councillor Hill
Councillor Hart

THAT Community Grant Program for Sport, Culture & Recreation cheques approved for payment as follows:

1. Cupar Museum	\$1,140.70
2. Cupar Library	\$578.80
3. Cupar Rink	\$2,300.40
4. Cupar 50 Plus	\$1,140.70
5. Cupar Preschool	\$1,140.70
6. Cupar Dance Club	<u>\$1,140.70</u>
Total	\$7,442.00

CARRIED

2022-214

15.2 SK LOTTERIES GRANT – CG:21:383

Councillor Smotra
Councillor Hart

THAT Community Grant Program for Sport, Culture & Recreation cheques approved for payment for 2022 as follows:

1. Cupar Museum	\$1,024.00
2. Cupar Minor Hockey	\$1,780.00
3. Cupar Rink	\$1,600.00
4. Cupar 50 Plus	\$500.00
5. Cupar Preschool	\$2,000.00
6. Cupar Dance Club	<u>\$500.00</u>
Total	\$7,404.00

CARRIED

2022-215

15.3 TOWN HALL RAMP – CASSIE ASCHENBRENER

Councillor Szigli
Councillor Kallichuk

THAT Town of Cupar approvals proceeding with Town Hall ramp drawings by Cassie Aschenbrener, Architectural Technologist, the cost of approx. \$832.50 (taxes included) for up to ten hours work in total.

CARRIED

15.4 ACTION SEWER & DRAIN – Pending quotes **TABLED**

Report on work completed at:

- 211 Aberdeen
- 209 Aberdeen
- 113 Grey
- 211 Donald
- 205 Lansdowne

15.5 TONY BENKO

15.5.1 TENDER – OLD LUMBER YARD – Pending completed asbestos report **TABLED**

Letter from Tony Benko advising that quote provided did not include abatement of asbestos. They would like Town of Cupar to pay for abatement of asbestos as the tender ad did not specify, only that the site may include hazardous materials.

Town of Cupar did not complete hazardous materials report – like old hospital.

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15.5.2 TREES

2022-
Councillor Kallichuk
Councillor German

THAT the Town of Cupar approve the invoice of \$17,989.12 for payment for work completed by Tony Benko in various locations throughout the Town of Cupar, the work includes but not limited to removal of diseased Dutch Elm trees and other tree cutting and trimming, removal of tree stumps, adding new top soil in tree hole and leveling and cleaning/sweeping street.

CARRIED

15.6 LEGION –THE ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND AND SASKATCHEWAN’S VETERANS

THAT the Town of Cupar provide a donation to The Royal Canadian Legion Saskatchewan Command and Saskatchewan’s Veterans.

LOST FOR WANT OF A SECONDER

15.7 COUNCIL IN-HOUSE TRAINING – MATTHEWSON & CO.

THAT Town of Cupar Council undertake in-house training to learn about roles and responsibility of Council, policies and procedures, legislation etc. at approx. \$1,600 for training and consultation, mileage, accommodation and meals.

LOST FOR WANT OF A SECONDER

15.8 PROVINCIAL DISASTER ASSISTANCE PROGRAM

2022-217
Councillor Hart
Councillor Hill

That the community, Town of Cupar apply to the Ministry of Corrections, Policing and Public Safety to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by deluge rain fall which occurred on 19 July 2022.

CARRIED

15.9 SWIMMING POOL

2022-217
Councillor Hart
Councillor Kallichuk

THAT the Town of Cupar approve the purchase of a plastic locking cabinet to store chemicals and cleaning supplies, THAT the Town of Cupar will investigate options in regards to the air-flow situation in the washrooms and prepare for 2023 season, and THAT the pool season remain with its current final date of Sunday 4 September 2022.

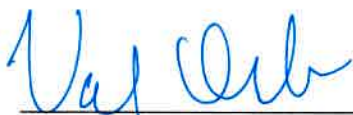
CARRIED

16. ADJOURNMENT

2022-218
Councillor Kallichuk

THAT this meeting be adjourned at 8:27pm.

Next Regular Meeting will be held on Wednesday, 21 September 2022



Mayor, Valerie Orb



Administrator, Silvia Virgilio

Date: **SEP 21 2022**



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